

Dear Sir/Madam,

Welcome to Dunster Country Fair 2018.

Outside trade stands will be available as follows:

- Standard 25 ft x 25 ft
- Corner 25 ft x 25 ft
- Premium 30ft by 25 ft adjacent to the Village Green
- Small and Charity 25ft x 12 ft 6 inches
- Pro rata if stands of a non standard size are required

Inside trade stands will be available in the craft tents. A space of 10ft by 6 ft will be allocated for each applicant

Please see website www.dunstercountryfair.co.uk for a trade stand and craft fair plan; downloadable trade stand application form including price list and regulations for exhibitors.

Each trade stand has an allocated reference number to facilitate booking. Each reference relates to a 25 ft x 25 ft stand.

The location of standard, corner, premium and pro rata stands is clearly marked on the application form.

We will do our best to provide your preferred location but please be aware that trade stands will be allocated on a first come first serve basis. We intend to update the website regularly with details of stands that have been booked.

Small stands (25ft x 12'6) will also be available. These are effectively half a standard size stand and will need to be allocated in pairs. Please advise on your application your preferred location and we will endeavour to match you as closely as possible to an available site.

An issue that has been raised from last year was late applications. Therefore, please be aware that there will be a £10.00 surcharge for entries received after 07/07/2018.

Please feel free to contact us via email if you have any queries.

We look forward to working with you and making this year's show a resounding success

Best wishes

Mrs Jennifer Thomas

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Higher Rodhuish Farm, Minehead TA24 6QL

MINEHEAD HARRIERS & WEST SOMERSET FOXHOUNDS HUNT CLUBS

DUNSTER COUNTRY FAIR 2018

REGULATIONS

1. **Trade Stand** sites of 25ft x 25ft cost **£110** each (including £20 administration fee). Corner units are charged as per application form. All sites are on grass. The fees for amusements and childrens' attractions are made by individual arrangement. No stand structures, canopies or chairs are provided. Half size stands – 12'6" wide x 25' deep at £55 each may also be booked. Exhibitors are required to provide their own 9' x 9' gazebo for these, for the sake of uniformity.
2. **Craft Tent** spaces of 10ft x 6ft, including a 6ft table, cost **£85.00** each (including £20 administration fee). Food retail space within the Craft Tent is priced pro rata.
3. **Charity stands** sites of 12'6" frontage x 25ft. cost £20 administration fee.
4. **Two** free car passes per stand, but only one car to be parked on trade stand site. More passes may be purchased. Charity stands receive **four** free passes
5. Exhibitors must not exceed the boundaries of their site. This includes tent ropes and pegs, which must not overlap adjacent sites.
6. Exhibitors must only operate in accordance with the description of their exhibition shown on the application form. The use of public address systems or music to encourage visitors is forbidden unless prior permission has been given.
7. **Draws, raffles, games of chance etc. are strictly forbidden.** A few exceptions may be made in the case of local charities, but permission must be asked for in writing with the trade exhibit application.
8. **Sales by Auction** are strictly forbidden.

9. Exhibits set up from 12 noon the previous day, but must be completed by 9.00am on the morning of the Fair. Exhibitors are not allowed to dismantle their stand before 4.00pm
10. Sites must be vacated and left clear of litter by noon the following day. Those dealing in food must ensure that any food waste is removed from the ground. Exhibitors will be responsible for damage caused on their site.
11. An acknowledgement will be sent on receipt of application form and cheque. Car passes and stand numbers will be sent about two weeks before the Fair.
12. The Fair Committee reserves the right to withdraw permission to trade from any exhibitor who infringes these regulations.
13. Exhibitors are advised to arrange their own insurance as the Fair cannot be held liable for any loss or damage.
14. **Refunds**
 - a) No refund for cancellation by an exhibitor made within three weeks of the Fair date.
 - b) Refund (less £25) will be made for cancellation notified between eight weeks and three weeks before Fair.
 - c) A complete refund if cancelling more than eight weeks before the Fair.
15. The Country Fair committee reserves the right to cancel or postpone the show in the event of inclement weather, an outbreak of foot and mouth or other disease, any act of God, police intervention, industrial disputes, or any circumstances whatsoever beyond the control of the committee, and which in the opinion of the committee renders it impracticable for the fair to continue. In such an event repayment of all or part of any booking fees shall be at the absolute discretion of the committee.
16. Applications received after 07/07/2018 will incur a surcharge of £10.00

DUNSTER COUNTRY FAIR 2018

Wednesday 25th July 2018

EXHIBITOR APPLICATION FORM

Contact Name.....

Name of Group/Organisation.....

E-mail address.....

Website address.....

Postal address.....

Landline no..... Mobile no.....

Plan reference number for preferred location.....

Type of exhibition space required

Please state preferred position/last year's position above and circle your choice below. Please ring or email if you have any queries, especially for the food stands.

Outside Trade Stand

charity	12'6 wide x 25' deep	@ £20
small	12'6 wide x 25' deep	@ £55
standard	25' x 25'	@ £110
corner	25' x 25'	@ £120 (plan reference numbers: A7/ A8/ B21/ B22/ C35/C36/D49/D50/E63/E64/F77/F78)
Prime	30' x 25' adjacent to village green	£160.00 (plan reference A14/B28/C42/D56/E70/F84)
Pro-rata stands	sizes as requested	(plan reference ROWS G and F)

Craft Tent

Craft Space 10' wide x 6' deep @ £85 including table
Please specify type of merchandise.

Fun Fair

Space priced by arrangement, please advise your requirements and we will quote you by return.

Please make cheques payable to 'The Country Fair' and mail to address below. Or you can pay by bank transfer, identifying yourself with your business name, to:

NatWest, The Parade, Minehead
Account Name The Country Fair
Sort code: 60-14-30
Account No. 95306684

We will send a receipt confirming your booking when payment is received.

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